**FCPC Custodian / Caretaker Position**

**We invite your interest and referrals for the following job opening:**

Fox Chapel Presbyterian Church seeks to fill the position of Custodian/Caretaker. This is a full-time position requiring 40 hours per week and has the responsibility for general housekeeping and custodial care of all church facilities on a day-to-day basis, assisting in set-up and take-down for events, and ensuring the facilities are locked and secure. Routine weekend and occasional weekday evening hours should be expected. The Custodian/Caretaker will share in the activities of the caretaker staff to maintain the highest level of cleanliness, repair, and overall appearance of all church facilities. This is a non-exempt, hourly paid position that requires occasional heavy lifting, vigorous activity, and the ability to both organize and plan tasks. A strong sense of self-motivation, exhibited reliability, ability to work independently, and resource conservation is required as is a pleasant, cooperative, and tactful relationship with church members, fellow staff, and all who enter our premises. Prior custodian or facilities maintenance experience strongly preferred and upon hire must successfully complete all church required clearances.

Salary, with a range from $16 to $18/hour, will be commensurate with qualifications and experience. Position includes healthcare, paid vacation and sick time, and the ability to contribute towards a retirement plan.

Interested candidates should reply with cover letter and resume to **jobs@fcpc.us** .

Fox Chapel Presbyterian Church is an equal opportunity employer.

Job Type: Full-time

Pay: $16.00 - $18.00 per hour

Expected hours: 40 per week

Benefits:

* Health insurance
* Paid time off
* Retirement plan

Schedule:

* 8 hour shift
* Year round work

Experience:

* Custodial: 1 year (Required)

Ability to Commute:

* Pittsburgh, PA 15238 (Required)

Work Location: In person